



**The UNC Upward Bound Program** is a Federal TRiO Program funded to serve 102 Eligible High School Scholars in Select High Schools in Durham, Chatham, and Lee Counties. Our goal is to help Scholars build the Skills and Motivation necessary to pursue and succeed in College and attain a Bachelor's Degree. Each Summer, the Program offers Scholars a Comprehensive, 6-week Summer Academy that provides Academic Enrichment, Professional Development, and Personal Growth Opportunities for Participants. Upward Bound Scholars engage in Math, Science, English, Spanish, History, and Elective Courses throughout the Summer.

### **POSITION DESCRIPTION**

Supplemental Instructors (SI) are responsible for supporting the Academic Instructors and tutoring Upward Bound's Rising-Sophomores and Juniors from Chatham, Durham, and Lee counties on Special Topics in Select Core Classes; **Math, English (Rhetoric and Composition), Chemistry and Biology, History and Spanish.** Supplemental Instructors will:

- Work closely with the Upward Bound Academic Instructors and facilitate Student Learning by helping the Scholars understand Course Concepts.
- Support Scholars and assist them in developing Effective Study Skills, thus maximizing their Potential for Academic Success.
- Attend Classes with the Scholars and gather Insight on the Course Material and Methods used by the Academic Instructor. Classes occur either on Monday/Wednesday or Tuesday/Thursday.
- Attend Required Staff Orientation and Student Orientation Sessions prior to the Beginning of the Summer Academy.
- Attend Assigned Class Sessions each week.
- Creatively engage Scholars each week.
- Attend weekly Team Meetings to assess Scholar Performance, review Concerns and highlight Successes.
- Demonstrate Integrity, Dependability, and a Passion for promoting College Access and Student Success.
- Report to the Upward Bound Assistant Director.

Supplemental Instructors join a team of CHEOP/Upward Bound Staff, Academic Instructors, Pre-College Mentors and College Prep Coaches who ensure the success of the Summer Academy. The preparation period will begin on Monday, May 15<sup>th</sup>, 2023. **The 6-week Summer Program will occur from June 17<sup>th</sup>, 2023 – July 28<sup>th</sup>, 2023.**

Supplemental Instructor Positions will be paid up to **\$3,300** (less Applicable Taxes) for the Entire Summer Term, contingent upon completing all Position Requirements. Full Payment is contingent upon completing all Position Requirements.

### **QUALIFICATIONS**

This is a **Paid Employment Opportunity**. If selected, Participants should be able to commit to the Entire Academic Summer Term (**June 17<sup>th</sup>, 2023 – July 28<sup>th</sup>, 2023**). Supplemental Instructors are expected to have the following Qualifications:

- Must be a Graduate Student
- Have Content Knowledge in one of the Summer Academy Academic Courses.
- Able to commit to fulfilling Assigned Responsibilities throughout the Academic Portion of the Summer Academy
- Must successfully complete a Background Check (Additional Information will be provided to Select Applicants).
- Experience working with First Generation or Underrepresented Minority Youth a plus.



**SUMMER SCHEDULE AND IMPORTANT DATES**

Applications Due:	Friday, April 14 <sup>th</sup> , 2023, at 11:59 p.m.
Required Staff Orientation:	Monday, May 15 <sup>th</sup> , 2023, at 2:00 p.m.
Course Syllabi Submissions Due:	Monday, June 5 <sup>th</sup> , 2023, at 11:59 p.m.
Required Student Orientation Day:	Saturday, June 17 <sup>th</sup> , 2023, at 2:00 p.m.
Research Symposium & Awards Ceremony	Friday, July 28 <sup>th</sup> , 2023, at 9:00 a.m.

**SUMMER 2023 PROGRAM DETAILS**

All Summer 2023 Programming including the Academic Courses will be held in-person on the UNC Chapel Hill campus. In addition to Academic Courses, Scholars receive an SAT Test Preparation Course, Career Exploration and Cultural Enrichment Opportunities, a THRIVE Research Course, and a Cohort-based College Preparation Seminar. The Program will host the Summer Research Symposium & Awards Ceremony on Friday, July 28<sup>th</sup>. Supplemental Instructors are expected to attend and assist Scholars with their Preparation and celebrate their Work. Specific Summer 2023 Program Details will be provided at a Later Date.